
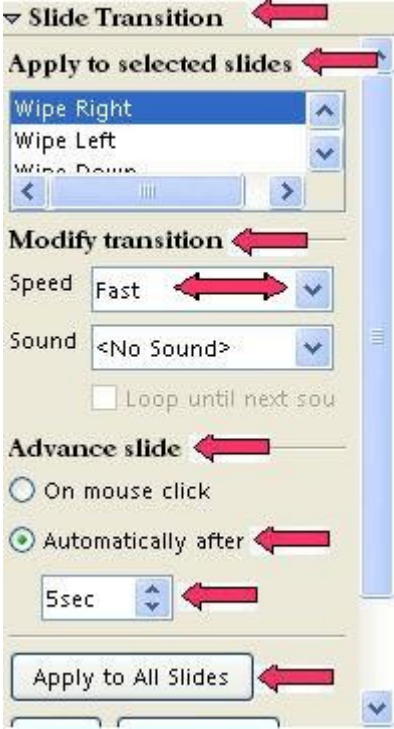






## Automate Slides In Your Presentation

Tutorial Donated by Bill Shelley

Once you have created your Impress Presentation you might now want to automate the slides so that you don't have to click the mouse to move to the next slide every time.

Activity	Explanation
1. Click <b>File &gt; Open</b> .	The "Open" window appears.
2. In the menu below the <b>Look in:</b> dialog box, click <b>My Documents</b> if it is not already there. In the menu below the <b>File name:</b> dialog box, click the name of your Presentation.	Your Presentation appears on your screen.
In the <b>Tasks</b> window, click <b>Slide Transition</b> .	The "Tasks" window is on the right side of your "Impress Presentation" screen.
Under <b>Apply to selected slides</b> , click the  to scroll to select a transition like <b>Wipe Down</b> or <b>Wipe right</b> .	
Click the  to scroll to <b>Fast</b> in the dialog box to the right of <b>Speed</b> under <b>Modify transition</b> . Click <b>Fast</b> .	In the "Speed "dialog box, you have three choices for the speed of the transition. The choices are "Slow", "Medium", and "Fast".

<b>Activity</b>	<b>Explanation</b>
Click <b>Automatically after</b> in the dialog box below <b>Advance slide</b> . Click the  to set the <b>Seconds</b> to <b>5sec</b> .	You can also highlight the number in the dialog box and type the number of seconds.
Click <b>Apply to All Slides</b> .	
Press <b>F5</b> to view your presentation to see if you have the speed and format the way you want it. If you want to change the speed or the type of transition you simply apply the process again.	

### **Note**

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